

STATE OF NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

ROY COOPER GOVERNOR JAMES H. TROGDON, III Secretary

September 27, 2017

CONTRACT:	11733124
WBS ELEMENT:	To Be Determined
COUNTY:	Jones
ROUTE:	Various
DESCRIPTION:	Dead Animal and Trash Removal and Disposal from Various State
	System Routes

TO: Perspective Bidders

Pre-Bid Meeting Notes

A Pre Bid meeting was held for the above referenced project on September 27, 2017 at 10:00 am in the Division 2 Conference Room. Those in attendance are on the attached sign in sheet.

Ms. Moore began the meeting with reviewing the proposal. Items that were highlighted were;

- Instructions to Bidders
- The contract is for a Small Business Enterprise. All bidders must be pre-qualified as a SBE by the Contractual Services Unit of NCDOT.
- Date of Availability (DOA) November 1, 2017 and Date of Completion (DOC) June 30, 2018.
- If contacted by 12:00 pm, the Contractor shall pick up the dead animal or trash by the end of the day. If contacted after 12:00 pm the dead animal or trash shall be picked up by 12:00 pm the following day. It is anticipated that the Contractor have an employee in the County every day.
- Work Times
- No DBE Goals are required for this contract.
- Liability Insurance. Please note that this includes workers' compensation "irrespective of whether having regularly in service fewer than three employees."
- Roadway Provision "Dead Animal Removal and Disposal Provision".
- Roadway Provision "Trash Removal and Disposal Provision".
- Roadway Provision **"Basis of Payment Provision"** noting that the price shall be full compensation for all work.
- All quantities are estimates.

Mailing Address: NC DEPARTMENT OF TRANSPORTATION DIVISION 2 PROJECT DEVELOPMENT GROUP PO BOX 1587 GREENVILLE, NC 27835-1587 *Location:* 105 PACTOLUS HIGHWAY GREENVILLE, NC 27835

- The DOC will not provide litter clean up to the DOT.
- Typically there are 2-3 calls from citizens a month for pick-ups. Bid as if the Contractor needs to call the Maintenance Yard before each pick up.
- Contractor must provide a GPS camera with time and date stamp on the picture. Nikon AW130 is a capable camera. The burden of payment is on the picture. Pictures should be taken so trash bags can be counted.
- Paperwork should be turned into the maintenance yards before the end of business the following business day.
- Payment is made per animal. Cat and bear are the same price.
- No Emergency calls at night and weekends.
- Trash Removal and Disposal is not for litter pick-up or storm debris. It is for trash bags to refrigerator size items.
- Contractor would get paid for Emergency Response line item and the line item picked-up if called by DOT. Emergency Response will only be applicable if called and noted by the applicable Engineer.
- According with SP 108A, if a contractor misses 2 calls in a month they are in default of the contract.
- Site Visit- No Dead Animal line item is not included in this contract.

Sincerely, Mary Voller Mare

Mary Voelker Moore Division Contract Engineer

cc: Mr. Preston Hunter, PE Mr. Jeremy Stroud, PE Mr. Jay Sutton Mr. William Kincannon, PE Ms. Claudia Wainwright Pre Bid Conference

DEAD ANIMAL AND TRASH REMOVAL AND DISPOSAL IN BEAFORT, GREENE, AND JONES COUNTIES

Name	Company Name and Address	Phone	Email
Andrew Brown	DI		ANdree
	Andrew Brown Trucking TNC.	252.398-7158	5599
Lerg pretation	mcFustinghandlegging	252-320-2327	Levy me
Brian Harper	1921 Liddell Rd Deep Run NC. 28525 Holt Highway Maintenance LLC	252-526-1747	
HILTON WADE	NCPOT-Groven		bwh Oc
		252.526-7493	harable
Ted Howard	BEH Brahvay Maintence / (C	252-559-0508	Show
Joe WHENE MOORE	DED Walnut Maintence ICC Precision Law Care	252-945-3753	DRoge
David M. Whitsell	DMW Contracting Inc	910 - 984 - 5009	dmwh.

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